



SUBHARTI INSTITUTE OF TECHNOLOGY & ENGINEERING
SWAMI VIVEKANAND SUBHARTI UNIVERSITY

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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

SESSION: 2022-2023
(ODD SEMESTER)
(BOARD OF STUDIES MEETING)



SUBHARTI INSTITUTE OF TECHNOLOGY & ENGINEERING
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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

To,

The Principal
SITE, SVSU
Meerut.

Date: 17/04/2022

Sub: Application for approval of BOS members for the academic session of 2022-23

Respected sir,

Following are the names of the board of studies members of Department of Electronics & Communication Engineering for the academic session of 2022-23.

Sr No	Name of Faculty Member	Designation	Role	Signature
1.	Er. Amit Kumar	Assistant Professor & HoD, ECE	Chair person	
2.	Dr. Sharad Sharma	Professor & HoD, ECE, MMU, MULLANA	Outside Academic Expert	
3.	Mr. Vijay Kumar	Manager, HPCL, Meerut	Outside Industry Expert	
4.	Er. Vishwas Mishra	Assistant Professor, ECE	Member	
5.	Er. Supratimsaha	Assistant Professor, ECE	Member	
6.	Er. Rajesh Parihar	Assistant Professor, ECE	Member	
7.	Er. Vikas Sharma	Assistant Professor, ECE	Member	
8.	Er. Jainendra Kumar	Assistant Professor, ECE	Member	
9.	Er. Priyanka Saini	Assistant Professor, ECE	Member	

I, therefore request you to consider approval of the same.

Yours obediently

Er. Amit Kumar
HoD (ECE)
SITE, SVSU



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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

To,
Mr. Vijay Kumar
Manager, HPCL
Dehradun

Date: 01.05.2022

Dear Sir,

We take privilege in inviting you for the Board of Studies Meeting in Faculty of Subharti Institute of Technology and Engineering, Swami Vivekanand Subharti University, Meerut as an External Industry Expert Member for Electronics & Communication Engineering Department which will be conducted on 21st May 2022 at **office of the Head of Department,ECE, RF Lab first floor**, Subharti Institute of Technology and Engineering,Meerut. We trust that you are the right person to contribute with your valuable suggestion in various fields of Electronics & Communication Engineering which can help the students' community to shape themselves for their bright future. Kindly accept our invitation and confirm your visit for attending the Board of Studies meeting..

HOD (ECE)
Department of ECE
SITE, SVSU
Mobile No:9917430835

Encl: Agenda items of Meeting.



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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

To,
Dr.Sharad Sharma
Professor and Head
Department of ECE
MMU, Mullana
Haryana.

Date: 01.05.2022

Dear Sir,

We take privilege in inviting you for the Board of Studies Meeting in Faculty of Subharti Institute of Technology and Engineering, Swami VivekanandSubharti University, Meerut as an External Expert Member for Electronics & Communication Engineering Department which will be conducted on 21stMay 2022 at **office of the Head of Department, ECE, RF Lab first floor**, Subharti Institute of Technology and Engineering, Meerut. We trust that you are the right person to contribute with your valuable suggestion in various fields of Electronics & Communication Engineering which can help the students community to shape themselves for their bright future. Kindly accept our invitation and confirm your visit for attending the Board of Studies meeting.

HOD (ECE)
Department of ECE
SITE, SVSU
Mobile No:9917430835

Encl: Agenda items of Meeting.



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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

Meeting Notice

Date : 11/05/2022

A meeting of the BOS is scheduled on 21stMay 2022 at 10:00 am in the office of the Head of Department , ECE to discuss the following agenda.

1. **Item No. 1:** To confirm the minutes of the Board of Studies meeting held on 28th December 2021.
2. **Item No. 2:** To report action taken on the minutes of Board of Studies held on 28th December 2021.
3. **Item No. 3:**To consider running of value added course in the programme of UG as per the annexure.
4. **Item No. 4:** To identify interdisciplinary courses in the department in collaboration with other department.
5. **Item No. 5:**To consider and approve Board of Examiners for theory and practical examination for the UG programme of Odd Sem 2022-23.

Any other items with the permission of the chairman.

Copy to : All faculty members of ECE Department, SITE



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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

Ref:SITE/BOS/2022/01

Date:30/04/2022

AGENDA FOR MEETING OF BOARD OF STUDIES

A meeting of Board of Studies has been scheduled on 21stMay 2022 at 10:00 AM in the office of the Head of Department, ECE. Location: RF LAB, 1st FLOOR, SITE. Following are agenda items for the same.

1. **Item No. 1:** To confirm the minutes of the Board of Studies meeting held on 28th December 2021(As per Annexure-1)
2. **Item No. 2:** To report action taken on the minutes of Board of Studies held on 28th December 2021(As per Annexure-2)
3. **Item No. 3:**To consider running of value added course in the programme of UG as per the annexure (As per Annexure-3).
4. **Item No. 4:**To identify interdisciplinary courses in the department in collaboration with other department (As per Annexure-4).
5. **Item No. 5:** To consider and approve Board of Examiners for theory and practical examination for the UG programme of Odd Sem2022-23As per Annexure-5).

Any other items with the permission of the chairman.



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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

Ref:SITE/BOS/2022/02

Date: 12.05.2022

ACTION TAKEN REPORT ON BOS MEETING OF DECEMBER 2021

Sr No	Agenda taken	Decision	Outcome/Result
1.	To consider running of value added course in the programme of UG.	It was recommended to commence the value added courses. The members reiterated that such courses would add value to their employability and provide additional skills.	Value added course named "lean six sigma" had been proposed and started from the relevant semester and executed properly.
2.	To consider and approve Board of Examiners for theory and practical examination for the UG and PG programme of odd Sem 2022-23.	Approved and recommended to COE	All the examiners were informed officially after getting approval from COE regarding the same.



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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

Ref:SITE/BOS/2022/03

Date: 24.05.2022

Minutes for Meeting of Board of Studies held on 21stMay 2022 at Department of Electronics & Communication Engineering

A meeting of Board of Studies was held on **21stMay 2022 at 10:00 AM** in the office of the Head of Department, ECE. Location: RF LAB, 1st FLOOR, SITE.

Following members attended the meeting

Sr No	Name of Faculty Member	Designation	Role	Signature
10.	Er. Amit Kumar	Assistant Professor & HoD, ECE	Chair person	
11.	Dr. Sharad Sharma	Professor & HoD, ECE, MMU, MULLANA	Outside Academic Expert	
12.	Mr. Vijay Kumar	Manager, HPCL, Meerut	Outside Industry Expert	
13.	Er. Vishwas Mishra	Assistant Professor, ECE	Member	
14.	Er. Supratim Saha	Assistant Professor, ECE	Member	
15.	Er. Rajesh Parihar	Assistant Professor, ECE	Member	
16.	Er. Vikas Sharma	Assistant Professor, ECE	Member	
17.	Er. Jainendra Kumar	Assistant Professor, ECE	Member	
18.	Er. Priyanka Saini	Assistant Professor, ECE	Member	

At the onset, the Chairperson BoS welcomed all the members and thanked outside experts for sparing their time. The items were taken up as per agenda.

1. Agenda Item No. 1: To confirm the minutes of the Board of Studies meeting held on 28th December 2021.

Resolution: The member confirmed the minutes

2. Item No. 2: To report action taken on the minutes of Board of Studies held on 28th December 2021.

Resolution: The members noted the action taken

3. Item No. 3: To consider running of value added course in the programme of UG as per the annexure.



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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

Resolution: It was recommended to commence the value added courses. The members reiterated that such courses would add value to their employability and provide additional skills.

4. *Item No. 4: To identify interdisciplinary courses in the department in collaboration with other department.*

Resolution: Discuss and implemented interdisciplinary courses in the department in collaboration with other department.

5. *Item No. 5: To consider and approve Board of Examiners for theory and practical examination for the UG programme of Odd Sem 2022-23.*

Resolution: Approved and recommended to COE

There being no other matter, the meeting was concluded with a vote of thanks to the chair.

Er. Amit Kumar
HoD , ECE
SITE, SVSU



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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

SESSION: 2022-2023
(EVEN SEMESTER)
(BOARD OF STUDIES MEETING)



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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

To,

Date: 05/10/2022

The Principal
SITE, SVSU
Meerut.

Sub: Application for approval of BOS members for the academic session of 2022-23.

Respected sir,

Following are the names of the board of studies members of Department of Electronics & Communication Engineering for the academic session of 2022-23.

Sr No	Name of Faculty Member	Designation	Role
1.	Er. Amit Kumar	Assistant Professor &HoD, ECE	Chair person
2.	Dr.Sharad Sharma	Professor &HoD, ECE, MMU, MULLANA	Outside Academic Expert
3.	Mr. Vijay Kumar	Manager, HPCL, Meerut	Outside Industry Expert
4.	Dr. ArunaBansal	Associate Professor,ECE	member
5.	Er.Vishwas Mishra	Assistant Professor, ECE	Member
6.	Er. SupratimSaha	Assistant Professor, ECE	Member
7.	Er. Vikas Sharma	Assistant Professor, ECE	Member
8.	Er. PriyankaSaini	Assistant Professor, ECE	Member

I, therefore request you to consider approval of the same.

Yours obediently

Er. Amit Kumar
HoD (ECE)
SITE, SVSU



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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

To,
Dr.Sharad Sharma
Professor and Head
Department of ECE
MMU, Mullana
Haryana

Date: 10.10.2022

Dear sir,

We take privilege in inviting you for the Board of Studies Meeting in Faculty of Subharti Institute of Technology and Engineering, Swami VivekanandSubharti University, Meerut as an External Expert Member for Electronics & Communication Engineering Department which will be conducted on 22nd October 2022 at **office of the Head of Department,ECE, RF Lab first floor**, Subharti Institute of Technology and Engineering,Meerut. We trust that you are the right person to contribute with your valuable suggestion in various fields of Electronics & Communication Engineering which can help the students community to shape themselves for their bright future. Kindly accept our invitation and confirm your visit for attending the Board of Studies meeting.

HOD (ECE)
Department of ECE
SITE, SVSU
Mobile No:9917430835

Encl: Agenda items of Meeting



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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

To,
Mr. Vijay Kumar
Manager, HPCL
Meerut

Date: 10.10.2020

Dear sir,

We take privilege in inviting you for the Board of Studies Meeting in Faculty of Subharti Institute of Technology and Engineering, Swami VivekanandSubharti University, Meerut as an External Industry Expert Member for Electronics & Communication Engineering Department which will be conducted on 22ndOctober 2022 at **office of the Head of Department,ECE, RF Lab first floor**, Subharti Institute of Technology and Engineering,Meerut. We trust that you are the right person to contribute with your valuable suggestion in various fields of Electronics & Communication Engineering which can help the students community to shape themselves for their bright future. Kindly accept our invitation and confirm your visit for attending the Board of Studies meeting..

HOD (ECE)
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Encl: Agenda items of Meeting.



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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

Meeting Notice

Date : 10/10/2022

A meeting of the BOS is scheduled on 22nd October 2022 at 10:00 am in the office of the Head of Department, ECE to discuss the following agenda.

1. **Agenda No. 1:** To confirm the minutes of the Board of Studies meeting held on 3RD January 2022.
2. **Agenda No. 2:** To report action taken on the minutes of Board of Studies held on 3RD January 2022.
3. **Agenda No. 3:**To consider running a new value added course in the programme of UG.
4. **Agenda No. 4:** To consider and approve Board of Examiners for theory and practical examination for the UG programme of Even Sem 2022-23.
5. **Agenda No.5:** To encourage faculty members and students to get NPTEL certification by registering in various courses.

Any other items with the permission of the chairman.

Copy to : All faculty members of ECE Department, SITE.



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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

Ref:SITE/BOS/2022/04

Date:10/10/2022

Agenda for Meeting of Board of Studies

A meeting of Board of Studies has been scheduled on 22nd October 2022 at 10:00 AM in the office of the Head of Department, ECE. Location: RF LAB, 1st FLOOR, SITE. Following are agenda items for the same.

1. **Agenda No. 1:** To confirm the minutes of the Board of Studies meeting held on 3RD January 2022.. (As per Annexure-1)
2. **Agenda No. 2:** To report action taken on the minutes of Board of Studies held on 3RD January 2022..(As per Annexure-2)
3. **Agenda No. 3:** To consider running another new value added course in the programme of UG.(As per Annexure-3).
4. **Agenda No. 4:**To consider and approve Board of Examiners for theory and practical examination for the UG programme of Even Sem 2022-23. (As per Annexure-4).
5. **Agenda No. 5:** To encourage faculty members and students to get NPTEL certification by registering in various courses.(As per Annexure-5).

Any other items with the permission of the chairman.



SUBHARTI INSTITUTE OF TECHNOLOGY & ENGINEERING
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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

ACTION TAKEN REPORT ON BOS MEETING OF January 2022

Ref:SITE/BOS/2022/05

Date: 12.10.2022

Sr No	Agenda taken	Decision	Outcome/Result
1	To consider running of value added course in the programme of UG .	It was recommended to commence the value added courses. The members reiterated that such courses would add value to their employability and provide additional skills.	Value added course named "lean six sigma" had been proposed and started from the relevant semester and executed properly.
2	To consider and approve Board of Examiners for theory and practical examination for the UG programme of Even Sem 2022-23.	Approved and recommended to COE	All the examiners were informed officially after getting approval from COE regarding the same.
3	To encourage faculty members and students to get NPTEL certification by registering in various courses	Approved and recommended to for second and third year students	Explore the NPTEL courses



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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

Ref:SITE/BOS/2022/06

Date:23/10/2022

Minutes for Meeting of Board of Studies held on 22nd October 2022 at Department of Electronics & Communication Engineering

A meeting of Board of Studies was held on **22nd October 2022** at **10:00 AM** in the office of the Head of Department, ECE. Location: RF LAB, 1st FLOOR, SITE.

Following members attended the meeting.

Sr No	Name of Faculty Member	Designation	Role
1.	Er. Amit Kumar	Assistant Professor & HoD, ECE	Chair person
2.	Dr. Sharad Sharma	Professor & HoD, ECE, MMU, MULLANA	Outside Academic Expert
3.	Mr. Vijay Kumar	Manager, HPCL, Meerut	Outside Industry Expert
4.	Dr. Aruna Bansal	Associate Professor, ECE	member
5.	Er. Vishwas Mishra	Assistant Professor, ECE	Member
6.	Er. Supratim Saha	Assistant Professor, ECE	Member
7.	Er. Vikas Sharma	Assistant Professor, ECE	Member
8.	Er. Priyanka Saini	Assistant Professor, ECE	Member

At the onset, the Chairperson BoS welcomed all the members and thanked outside experts for sparing their time. The items were taken up as per agenda.

1. Item No. 1: To confirm the minutes of the Board of Studies meeting held on 3rd January 2022.

Resolution: The member confirmed the minutes

2. Item No. 2: To report action taken on the minutes of Board of Studies held on 3rd January 2022.

Resolution: The members noted the action taken

3. Item No. 3: To consider running another new value added course in the programme of UG as per the annexure.



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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

Resolution: It was recommended to commence the value added courses. The members reiterated that such courses would add value to their employability and provide additional skills.

4. *Item No. 5: To consider and approve Board of Examiners for theory and practical examination for the UG programme of Even Sem 2022-23.*

Resolution: Approved and recommended to COE

5. *Item No.7: To encourage faculty members and students to get NPTEL certification by registering in various courses.*

Resolution: Introduce new courses for the second and third year students.

There being no other matter, the meeting was concluded with a vote of thanks to the chair.

Er. Amit Kumar
HoD , ECE
SITE, SVSU